

18. Explain the types of various vouchers in Tally.
19. Using tally how to delete, Shut, Display and Alter a company.
20. Explain the steps involved in the cash flow and funds flow analysis.
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APRIL/MAY 2025

**CFA54/FFA54 — COMPUTERISED
ACCOUNTING**

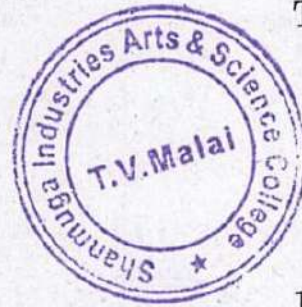
Time : Three hours

Maximum : 75 marks

SECTION A — (10 × 2 = 20 marks)

Answer ALL questions.

1. Name any four menus in the Gateway of Tally.
2. Mention any four utilities of MIS reports.
3. Mention the four types of reports.
4. List out any two primary groups.
5. What you mean F12 key?
6. How to activate gateway of Tally prime?
7. What is the short cut for calculator part?
8. What is sales voucher?



9. How do you display the stock item?
10. How can you produce income and expenditure account using tally?

SECTION B — (5 × 5 = 25 marks)

Answer ALL questions.

11. (a) Create a chart for revenue account in the Profit and Loss account.

Or

- (b) What are the steps to Generate Standard/Preset MIS Report in Tally Prime?

12. (a) Write down the procedure for deletion of vouchers.

Or

- (b) Write down the procedure for alteration of company information.

13. (a) Explain the features of Tally.

Or

- (b) How do you generate BRS?

14. (a) Explain the steps how to create single cost centre.

Or

- (b) How to create multiple cost category and explain with steps?

15. (a) What are the types of Pure Inventory Voucher?

Or

- (b) Differentiate the operations of purchase and sales order.

SECTION C — (3 × 10 = 30 marks)

Answer any THREE questions.

16. Distinguish between manual accounting and computerized accounting.

17. How profit and loss account can be displayed in Tally and how it can be configured?

